

DEPARTMENT OF THE TREASURY DIVISION OF TAXATION P.O. BOX 269 TRENTON, NJ 08695

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Note: this letter is not dated and has NO expiration.

Sellers: this letter is <u>not</u> required for audits/proof of exemption.* See details below.

Dear Sellers/Vendors and Government Purchasing Officers:

The above-named entity is an agency, political subdivision or instrumentality of the State of New Jersey and is exempt from sales and use taxes, pursuant to Section 9 (a)(1) of the New Jersey Sales and Use Tax Act (N.J.S.A. 54:32B-1 et seq.). An exempt organization certificate (ST-5) or number is not required for the above-named entity to make tax exempt purchases. Your official letterhead, purchase order or similar document signed by a qualified officer is sufficient proof for your sellers (vendors) that you are exempt from paying New Jersey sales tax. Payment must be made by check, voucher or electronic payment from a government fund. (Your purchases of natural gas, electricity or their related