ACADEMIC PROGRAMS AND PLANNING COMMITTEE
FINAL REPORT
2014-2015 ACADEMIC YEAR

Faculty Members	
Victoria Schindler	Chair (2014-2016)
Bill Reynolds	Vice Chair (2014-2015)
Jeremy Newman	ARHU (2013-2015)
Diane Holtzman	BUSN (2013-2015)
Susan Cydis	EDUC (2013-2015)
Wondi Geremew	GENS (2013-2015)
Joshua Duntley	Graduate Studies (2013-2015)
Priti Haria	Graduate Studies (2013-2015) and Union representative
Marjorie Taylor	HLTH (2013-2015) (Resigned and replaced by Margaret Slusser)
Kerry Chang-FitzGibbon	Library (2013-2015)
Earl Benjamin	NAMS (2013-2015)
Bill Reynolds	SOBL (2013-2015)
Ex Officio Members	
Claudine Keenan	Dean of EDUC (Provost designee)
Lew Leitner	Dean of Graduate Studies
Dennis Weiss	Dean of NAMS (Provost appointee)
Non-Voting Student Liaisons	
To be appointed	Graduate student
To be appointed	Undergraduate

Meeting Dates: 9/25/14, 10/30/14, 12/4/14, 1/29/15, 2/26/15, 3/26/15, 4/30/15

information and a clear process to access the documents needed for development of new programs and minors. Work group = Claudine Keenan, Jeremy Newman, and Wondi Geremew

2. The current documents were reviewed for clarity and a revised document was developed. Work group = Bill Reynolds, Diane Holtzman, and Earl Benjamin.
3. Revision of the guidelines for Proposing a New Program The current guidelines were revised to follow the AIC (state-level) guidelines and format. Work group = Lew Leitner, Dennis Weiss, Priti Haria, and Margaret Slusser.
4. - A pre-proposal paper was developed for a new minor and a new program. This would be a 1 page summary of an idea for a minor or a new program that would be completed via an electronic template. Work group = Joshua Duntley, Kerry Chang Fitzgibbon, and Susan Cydis.

The role of the Chair of the APP was to check in with the work groups, send reminders, review information sent, and to interface with the Executive Board of the Faculty Senate as required.

The following draft documents were developed and sent to Rodger Jackson, Brian Tyrell, and Michelle McDonald on 5/5/15.

1. Web Page Information
2. Procedures for Proposing a New Program
3. Pre-Proposal Template for a New Program
4. Procedures for Proposing a New Minor
5. Pre-proposal Template for a New Minor

If these documents are approved, the APP will work with Computer Services to design the templates. We will also provide current samples of a Proposals for a New Program and a New Minor

Respectfully submitted,

Victoria Schindler

Victoria Schindler, PhD, OTR, BCMH, FAOTA
Associate Professor
Chair, Committee on Academic Programs and Planning