

**ACADEMIC PROGRAMS AND PLANNING COMMITTEE  
FINAL REPORT  
2016 - 2017 ACADEMIC YEAR**

**Faculty Members**

Douglas Harvey	Chair (2016-2018)
John Bulevich	Vice Chair (2016-2017)
Joe'I Ludovich	ARHU (2015-2017)
Kerrin Wolf	BUSN (2015-2017)
Susan Cydis	EDUC (2015-2017)
Judy Copeland	GENS (2015-2017)
Maya Lewis	Graduate Studies (2015-2017) and Union representative
Manish Madan	Graduate Studies (2015-2017)
Margaret (Peg) Slusser	HLTH (2015-2017)
Eric Jeitner	Library (2016-2017)
Susanne Moskalski	NAMS (2015-2017)
Lisa Cox	SOBL (2015-2017)

**Ex Officio Members**

Carra Hood	Assistant Provost (Provost designee)
Amy Beth Glass	Director of Graduate Enrollment Management
Theresa Bartolotta	Dean of HLTH (Provost appointee)

**Non-Voting Student Liaisons**

Charlotte Phillips-Clarke	Graduate student
To Be Appointed	



childhood education for teaching in pre-school to grade three was reviewed at the 2/23/17 meeting. The Committee voiced concerns regarding the courses required and the impact on supporting programs, and discussed concerns about the short time frame for turnaround being asked for in the proposal. The proposal was approved for forwarding to the Senate on the condition that the proposers work with Chair to address the changes discussed. The proposal was passed by a vote of 6-0 in favor, and forwarded to the Senate.

### III. Closure of Program Notifications

#### A. *C e f P b c Hea P g a*

Committee was presented with a memo specifying the closing of the Public Health program at the 10/27/16 meeting. Accepted by the Committee and forward to the Senate.

### IV. Informational Items

#### A. *E P f C e*

The Committee was presented with a series of 1-credit courses designed to support the voluntary creation of e-portfolios by students. The Committee asked questions regarding how courses would co

proposal form that automatically notifies program coordinators/directors was also put forward. Another idea was that proposers should be required to identify and reach out to other impacted programs prior to submission. The Committee felt that a combination of methods might be considered. The Chair will discuss with the Senate leadership for next academic year.

C.

The Committee suggests that proposers be cognizant of the length of proposals. It was suggested that 10 - 12 pages of narrative and rationale, with appendices for data, be the standard followed for proposals.

D.

The Committee urges that the Senate leadership seek clarify with the administration as to the differences between terminologies - what is a major, minor, concentration, etc. – and codify this for proposers. Example proposals should be provided to the faculty for each type.

E.

The Committee would like communication from further down the chain as to what happens to proposals after they leave the committee. A mechanism for such communication should be established such that the Committee is regularly updated as to the status of proposals it sends forward.

F.



