

# STOCKTON UNIVERSITY

## PROCEDURE

### Undergraduate Transfer Credit

Procedure Administrator: [Provost and Vice President for Academic Affairs](#)

Authority:

Effective Date: January 17, 1977, November 2, 1977, June 23, 2010; July 8, 2014; [March XX, 2018](#)

Index Cross-References:

Procedure File Number: 2032

Approved By: [Harvey Kesselman](#), President

#### I. PURPOSE:

To provide guidelines and procedures related to the awarding of Stockton credit for

Grades from transfer courses are not used to calculate the Stockton grade point average; only the course credits transfer. When a transfer course does not have the same credit value as its closest Stockton equivalent course, the course may still be used to fulfill a specific degree or program requirement. All aggregate credit requirements must be met. A maximum of 96 credits per degree may be accepted in transfer from regionally accredited four-year colleges and universities.

Stockton programs may place further restrictions on the acceptance of credits in order to maintain the integrity of Stockton's degree programs. For this reason, courses such as professional education, practica, internships and fieldwork courses taken at other institutions may not transfer. Some programs may specify that certain courses be completed more recently than 20 years ago.

### **Transfer from Two-Year Colleges**

A maximum of 64 credits may be transferred from regionally accredited two-year colleges. For additional Stockton degrees and certifications, exceptions to this limit must follow the Transfer Credit after Matriculation process.

### **Transfer of Graduates from County/Community Colleges**

Stockton participates in the "Transfer Articulation Principles for New Jersey Colleges and Universities" and has endorsed the General Education Foundation for A.A. and A.S. Transfer Programs in New Jersey's Community Colleges. [The same consideration is applicable to county/community colleges in other states, provided that they are regionally accredited.](#)

terminal technical or professional degree and does not transfer it in its entirety, unless Stockton offers the same program at the baccalaureate level. Instead, the credits are reviewed on a course-by-course basis.

#### **Transfer of International Credits**

Credits from colleges and universities outside the United States must be equated to those at regionally accredited U.S. colleges and universities. It shall be the responsibility of the student making application to Stockton to furnish the University with an original certified copy of an evaluation of his/her international credits performed by World Educational Services, or an equivalent service approved by the Office of the Registrar. The acceptability of credits is governed by the same principles stated above.

#### **Transfer to the Upper-Division Bachelor of Science in Nursing**

A maximum of 66 credits is allowed in transfer from a regionally accredited two-year college when the student has earned an associate's degree and been accepted for matriculation in Stockton's upper division Bachelor of Science in Nursing program.

#### **Transfer Credit after Matriculation**

Once a student has matriculated at Stockton, credits from other institutions will only be awarded if permission is granted prior to registration. Such permission must be approved by the student's assigned preceptor, the degree program coordinator, the

diploma may receive up to 40 credits, evaluated on a course-by-course basis. In no case will any student receive Stockton credit for examination grades of less than 5 (or essay grades of less than C).

## **CREDITS BY EXAMINATION AND/OR EXPERIENCE**

### **Advanced Placement Program**

Through participation in the Advanced Placement program of the College Entrance Examination Board, a student may be awarded AP credits from high school. Variable credits will be granted at the freshman/sophomore level for each advanced placement examination for which a grade of 3 or higher is achieved. Exceptions are in Biology, Calculus and Chemistry, for which a grade of 4 or higher is required. The appropriate General Studies or program faculty determines application of these credits to a specific University or program requirement.

### **Stockton Credit-by-Examination Program**

A student may elect the University's Credit-by-Examination program in subjects that are a part of the University's regularly scheduled course offerings rather than proceed through the standard instructional modes in which the subjects are taught. By successful performance on examinations a student may receive Stockton credits for demonstrated academic achievement. The amount of credit to be earned by successful performance on each examination shall be specified by the college examiner in advance of any examination for credit.

- A student must register for a credit examination with the college examiner in which the course is located. After a student registers for credit-by-examination in a particular course, the examination must be taken by the end of the term in which the ion fo-4(nd )-7 Stoc Stfoch the et. 4-9(t)nt2(c)-12(f)5((r)5(t3(r)5(e)-4(gu)-15(r)5(a)-4(t)2(he)-4( )-9)2(i)2(ont)2(e)-49)2(s)-

The college examiner reviews applications for the Credit-by-Examination program and approves or disapproves them based on applicability to Stockton degrees, approval of the student's preparation for examination, and ability of the University to construct and evaluate appropriate examinations. Students must be in good academic standing to attempt credit-by-examination. For further information about credit-by-examination, students may contact the Center for Academic Advising.

## **STANDARDIZED COLLEGE-LEVEL EQUIVALENCY EXAMINATIONS**

### **College Level Examination Program (CLEP)**

- Stockton awards credit for CLEP Exams if the student achieves a minimum score of 50. The number of credits will be granted according to the same credit value as the equivalent course at Stockton. Some CLEP Exams are designed to cover more than one semester of work.
- A list of all CLEP Exams along with sample test questions is available via the College Board website.
- A list of CLEP Exams and their Stockton course equivalencies is available in the Center for Academic Advising and on the Stockton website. Additional

## CREDIT FOR NONTRADITIONAL EXPERIENTIAL LEARNING

In addition to credit that may be earned through the examination programs listed above, there are other major methods of verifying and measuring educational experience.

- Credit for military training, course work, DSST exams (formerly DANTES), Defense Language Institute (DLI) exams and corporate training that have been evaluated by the American Council of Education (ACE) will be reviewed by the University on a course-by-course basis upon submission of an ACE transcript.
- Students with other non-baccalaureate professional work may submit transcripts and course descriptions of that work to the Center for Academic Advising where they are evaluated rigorously. Such credit is awarded only if it is applicable to the student's program of studies and is recommended by the student's program coordinator.
- Credit for prior college-level learning can be determined through the Thomas Edison State College examination program or its portfolio assessment program.

## APPEAL PROCESS

A student who wishes to appeal a decision regarding the acceptance of credits by examination and/or experience must file a written appeal with the Academic Appeals Board at [academic.appeals@stockton.edu](mailto:academic.appeals@stockton.edu). Such an appeal must be submitted by the student within 30 days of receiving the decision in question. The Academic Appeals Board will provide a decision to the student within 60 days of receipt of the appeal, and this decision is final. For students who appeal under the conditions of the State-Wide Agreement, the relevant community college will be informed of the nature of the appeal and the decision.

Approval History:

	Date
Faculty Senate	5/08/14
Provost's Council	2/18/14
Provost	6/02/14
President	7/08/14