



Summary Guide for Tenure Track INSTRUCTORS

Faculty occupying tenure track Instructor lines will undergo evaluations in accordance with the normal evaluation cycles and procedures agreed to for regular ~~tenure~~ track faculty, except for items related to scholarship and/or creative activity. Given the absence of required scholarship and/or creative activity for tenure, the service expectations for tenure track Instructors will be greater than for regular ~~tenure~~ track faculty; specifically, the responsibility for service, r27(c)-15 (t)-30 (r)4 (a)-6 (c)-2 (k)

DISCLAIMER This document provides a summary of information contained within the ~~locally~~ negotiated [Memorandum of Agreement \(MOA\) Faculty Evaluation Procedure \(2015\)](#) and [Faculty Evaluation Policy \(2016\)](#). As such, it serves only as a resource from the Center for Teaching and Learning Design, and all faculty members have full responsibility for thoroughly reading and understanding the official terms. In addition, it is the responsibility of the employee to clearly understand the expectations of University, School, and Program Standards as it pertains to your position for potential ~~tenure~~ and/or promotion.

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- 5) Prepare to propose or be approved to teach General Studies course for the following academic year if applicable (Required or Optional depending on your Program)

YEARS TWO (2) THROUGH (5)

As stated at the beginning of this document, please refer to the Seventh Year File Construction summary guide. While scholarship and/or creative activity are not required, criteria of evaluation for reappointment and tenure will be:

- 1) Evidence of excellence in teaching effectiveness, including professional development to maintain currency in their subject matter as well as their teaching skills/abilities.
- 2) Evidence of excellence in service expected of all faculty.
- 3) Evidence of excellence in meeting his or her specified service responsibilities that are in lieu of scholarly or creative activity.
- 4) Any additional documentation specified in the College and Program Standards except for those related to scholarship and/or creative activity.

DEFINITIONS (with corresponding acronyms):

- School (S): A unit of the University headed by an Academic Dean or other academic officer with line responsibility over faculty.
- Program (P): An academic unit of the University with its own academic degree (major) at the graduate or undergraduate level, and includes the program currently known as FRST Studies.
- Faculty Member (F): Tenured and tenure

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