



BOARD OF TRUSTEES MEETING

WEDNESDAY, December 7, 2022

AGENDA

The Meeting will open to the public at 12:00 p.m. in the President's Conference Room (K203r), Galloway Campus. Immediately following action on the resolution to meet in a closed session, members of the public will be asked to leave the room.

The Board will reconvene for the Open Public Meeting at 3:30 p.m. in the Michael Jacobson Board of Trustees Room on the Galloway Campus.

Notice of Public Meeting: As required by the Open Public Meetings Act, on December 1, 2021, a notice of this Meeting and Public Hearing, the dates, times, and locations of Stockton University Board of Trustees Public Meetings were: (a) posted on the University's website, (b) sent to the Press of Atlantic City and the Daily Journal, and (c) filed with the Secretary of the State of New Jersey, Galloway Township Clerk's Office, and Atlantic County Clerk's Office.

- 1) **Call to Order and Roll Call, Trustee Ciccone, Board Chair**
- 2) **Action Item:** [Approval of Regular Meeting Minutes of September 21, 2022](#)
- 3) **Action Item:** [Approval of Special Meeting Minutes of September 30, 2022](#)
- 4) **Action Item:** [Resolution to Meet in Closed Session](#)

The Board will approve a resolution to meet in closed session to review and discuss personnel matters; terms and conditions of collective bargaining agreements; pending or anticipated litigation; matters involving the purchase, lease, or acquisition of real estate property; public safety matters, and other items exempt under the Open Public Meetings Act.

- 5) **Call to Order and Roll Call to reconvene Open Public Meeting: Trustee Ciccone, Board Chair**
- 6) **Oath of Office:** Shalayby Parsons, Student Trustee Alternate: **Trustee Ciccone**

7) **Action Item:** Resolution for Board of Trustees Distinguished Service Award, Dr. Beverly J. Vaughn: **President Kesselman**

8) **President's Report: Dr. Kesselman**

9) **Committee Reports**

a. Academic Affairs and Planning Committee Report: **Trustee Gonsalves, Chair**

Action Items: Resolutions: Consent Agenda

- [Bachelor of Science in Accounting](#)
- [Bachelor of Science in Business Analytics](#)
- [Bachelor of Science in Finance](#)

b. Student Success Committee Report: **Trustee Davis, Chair**

c. Finance and Professional Services Committee Report: **Trustee Dolce, Chair**

Action Items: Resolutions: Consent Agenda

- [Appointment of Board Members to NARTP, Inc.](#)
- [Tuition and Fees Discounts Effective for 2023 Summer Session](#)
- [FY23 Increase in Bid Waiver Contracts](#)
- [FY23 Managerial Merit Pool Authorization](#)

d. Audit Committee Report: **Trustee Lozano, Chair**

e. Buildings and Grounds Committee Report: **Trustee Worthington, Chair**

f. Development Committee Report: **Trustee Days, Chair**

g. Investment Committee Report: **Trustee Keates, Chair**

12) **University Policy Review: President Kesselman**

Information Items: [Review of University Policies \(First Reading\)](#)

- I-9 Board of Trustees By-Laws
- II-6.1 Registration
- II-30 Course Attendance Policy
- VI-20 Managerial Employee Appointments

Action Items: Resolution: [Approval of University Policies \(Second Reading\)](#)

- I-5 Organizational Structure
- I-11 Office of Development and Alumni Relations

- I-20 Stockton University Foundation
- VI-11 Holidays
- VI-13 Drug and Alcohol-Free Workplace
- VI-13.2 Employee Disciplinary Guidelines
- VI-26 Disciplinary Matters for Managerial Employees

13) Action Item: Resolution: [Personnel Actions](#): President Kesselman

STOCKTON UNIVERSITY

Other Stockton honorees included Brian Jackson, Diane Stalling, and Haashim Smith-Johnson, in addition to over 15 alumni. President Kesselman offered special thanks to Ayisha Lee, Assistant Director of Alumni Affairs, and Dr. Ashlee Roberts, Executive Director of Student Affairs Planning and Operations.

President Kesselman acknowledged Patty Weeks, Director of the School of Education's SRI-ETTC, for receiving a \$333,000 state grant designed to create a K-

Upon a motion duly made by Trustee Dolce and seconded by Trustee Worthington, the Board unanimously approved the consent agenda resolutions.

Jennifer also briefed the Board on items approved at the August 3rd and August 29th Executive Committee Meetings:

- WittKieffer Inc., a one-year bid waiver contract for \$135,000. WittKieffer is an Executive Search firm that will provide personnel recruitment services to assist in the search for a new President.
- Collaborative Safety, LLC: a one-year bid waiver contract for \$126,750, allowing Stockton's Child Welfare Education Institute (CWEI) to provide training for New Jersey Department of Children and Families (NJDCF) leaders and supervisors.
- Resolution to approve proposed projects and financing of such projects through grant programs made available by the State of New Jersey and for the submission of the application to the Office of the Secreta

	<p>Trustee Worthington called upon Don Hudson, Senior Vice President of Facilities and Operations, to provide updates on several projects, including:</p> <ul style="list-style-type: none"> • Multicultural Center: Construction is expected to be completed in early December, with a ribbon cutting tentatively scheduled for February. • The Atlantic City Phase II residential project is on target to be completed in Spring 2023, with a dedication ceremony tentatively scheduled for May 2023. • The designs for the Athletic Center Expansion project are complete and will be sent to the state for review, followed by a contract bidding process. Some mobilization will begin in late December, but significant construction will start in early summer. It will take about a year to complete the project. • Wi-Fi and Redundancy Program: Led by ITS and supported by Facilities & Operations. The project will involve a redundancy process and backup system for the University's current IT infrastructure, installing 20,000 linear feet of fiber optics involving roughly 250,000 square feet of space. This project is partially funded through federal COVID funds. • Deferred maintenance in Lot 7, repair of potholes, new sidewalks and curbs, improved lighting, and trash can enclosures. • Pomona Road Entrance Traffic Light: Intersection will be closed beginning September 26, 2022, for two to three weeks to complete underground utility work, followed by paving and installing the traffic lights in the four to five weeks following that. <p>Trustee Worthington thanked Don for the additional information and concluded her report.</p>
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**Development
Committee Report**

Committee Chair Trustee Days thanked Trustee Ciccone for his new appointment as Chair of the Development Committee. He expressed his enthusiasm for working with Dan Nugent, Vice President for University Advancement and Executive Director of the University Foundation. He noted that the committee had a robust conversation about the newly formed Division of University Advancement and their fundraising and alumni engagement plans for the coming academic year. Trustee Days invited Mr. Nugent to finish the committee report by discussing Ospreys Give

**Investment
Committee Report**

2023; after a six-month professional development leave, she will begin her new role as Associate Professor of Business Studies.

Provost Kahanov announced and welcomed the following new hire to the Division of Academic Affairs:

- Mr. Romeo Ruddock, Director of Continuing and Adult Education.

Provost Kahanov also announced the retirement of Assistant Dean Mary Beth Sherrier for her 17 years of service to the University in the School of Social and Behavioral Sciences.

Jennifer Potter congratulated Administration and Finance staff member Robert Yufer on his official promotion as Director of Procurement & Contracting; he previously served as Interim Director.

Christopher Catching, Vice President for Student Affairs, announced the following new hires and recognized additional team members for their new roles within his division.

- Seth Richards, Associate Director of Student Conduct;
- Jhanna Jean-Louis, Director of Student Affairs Finance Administration, and Operations;
- Marques Johnson, Associate Dean of Students;
- Jamal Akhtar, Student Success Coach (EOF);
- Philip Aumack, Fitness Program Coordinator/Head Strength & Conditioning Coach;
- Haley Baum, Assistant Vice President for Student Advocacy, Belonging, and Campus Standards & Dean of Students;
- Steven Radwanski, Assistant Vice President for Student Living and Learning & Executive Director for Residential Life;
- Brian Pluchino, Director of Residential Operations, Facilities, and Retention;
- Brooke Zall-Crawford, Associate Director of Counseling & Psychological Services;
- Kathleen Womelsdorf, Associate Director of Athletic Compliance & Student Athletic Success.

Michael Angulo, Vice President for Personnel, Labor, and Government Relations introduced Tammy Saunders, Director of Title IX and EEO.

New Business

President Kesselman's Presidential portrait was unveiled. Trustee Ciccone began the ceremony by offering a few words about the

Next Regularly Scheduled Meeting	The next regularly scheduled Board of Trustees meeting will be held on Wednesday, December 7, 2022, at 3:30 p.m. at the Galloway Campus in the Michael Jacobson Board of Trustees Room.
Adjournment	Upon a motion duly made by Trustee Ciccone and seconded by Trustee Davis, the Board voted to adjourn the meeting at 4:40 p.m.

**BOARD OF TRUSTEES
MINUTES OF OPEN SESSION MEETING
SEPTEMBER 30, 2022
VIA ZOOM**

BOT Members Present Ray Ciccone (), Andy Dolce (), Nelida Valentin (),
Meg Worthington , Nancy Davis, Reverend Collins D

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

MEET IN CLOSED SESSION

WHEREAS, the Open Public Meetings Act (P.L. 1975, Ch. 231) permits public bodies to exclude the public from discussion of any matter as described in subsection 7(b) of the Act, provided that the public body adopts a resolution at a public meeting indicating its intent to hold a closed session;and

WHEREAS, subsection 7(b) of the Act permits a public body to exclude the public from that portion of a meeting at which the public body discusses, among other things, personnel matters; terms and conditions of collective bargaining agreements; pending or anticipated litigation; matters involving the purchase, lease, or acquisition of real estate property; and public safety matters, therefore, be it

RESOLVED, that the Stockton University Board of Trustees shall meet in closed session to discuss personnel, collective bargaining, real estate litigation and (b) 2015-16-19-12

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

CONFERRAL OF DIVISIONS 3 (L)-1.1 (I) NG.5 (I)-U0.5 (I)-9.6 (2) VH2.7 (ED .7 0(L)-Td{SE.6 (2)

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

TO OFFER A BACHELOR OF SCIENCE IN ACCOUNTING

WHEREAS, the University mission statement affirms a goal to, “help our students develop the capacity for continuous learning and the ability to adapt to changing circumstances in a multicultural and interdependent world;”

WHEREAS, Stockton graduates enter an increasingly easaP MCID 7EMC BT/H1 up8517.44 (y)-2 (t)

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

TO OFFER A BACHELOR OF SCIENCE IN BUSINESS ANALYTICS

WHEREAS, the University mission statement affirms a goal to “help our students develop the capacity for continuous learning and the ability to adapt to changing circumstances in a multicultural and interdependent world;”

WHEREAS, Stockton graduates enter an increasingly global business environment where managing and interpreting large amounts of data is critical. Business analytics focuses on processing historical data, using statistical methods and techniques to help investigate and analyze business performance, provide insights, and drive data-driven decisions to improve performance; and

WHEREAS, students with a degree in Business Analytics c00.6 (t)-6.(c)-2 (si90.6 (t-6.(c)-2 (si90.)Tj-0.

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION
TO OFFER A BACHELOR OF SCIENCE IN FINANCE

- WHEREAS,** the University mission statement affirms a goal to “help our students develop the capacity for continuous learning and the ability to adapt to changing circumstances in a multicultural and interdependent world;”
- WHEREAS,** Stockton graduates enter an increasingly global business environment where providing financial services is critical. A Finance degree provides the ability to manage current and future financial information, while focusing on predicting and analyzing the potential for profit and growth, assessing monetary resources, utilizing statistics and reports, and looking externally for future funding options; and
- WHEREAS,** students with a degree in Finance can work in a variety of business fields, settings, and industries; and
- WHEREAS,** the Stockton University School of Business is uniquely prepared to deliver high-quality, interdisciplinary education, evidence-based coursework in Finance; and
- WHEREAS,** such a program responds to the demonstrated market demands in southern New Jersey and the New York, New Jersey, Pennsylvania, and Delaware region; and
- WHEREAS,** the shared governance bodies of the University recommend the proposed Bachelor of Science in Finance to the Board of Trustees for its endorsement; therefore, be it
- RESOLVED,** that the Board of Trustees approves and authorizes the Stockton University administration to notify the New Jersey higher education community of Stockton’s intent to offer the Bachelor of Science in Finance degree and, subsequent to review by the Academic Issues Committee and the New Jersey Presidents’ Council, and to take all such further necessary or appropriate steps to implement the academic offering.

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

APPOINTMENT OF BOARD MEMBERS TO

RESOLVED,

that the Stockton University Board of Trustees authorizes the appointment of the individuals listed below to the NARTP Board of Directors for the term indicated.

Student Director	Term of Appointment
Erik Armstrong	December 7, 2022 – December 6, 2024
Rocco Mancuso	December 7, 2022 – December 6, 2024

December 7, 2022

Erik Armstrong

Who I am:

A motivated 11-year Air Force veteran adept in personnel and project management that recognizes the importance of leveraging the talents of individuals to maximize overall team effectiveness and cohesion. Extensive experience in supervising, training, and motivating teams of all sizes navigating challenges and achieving success. Able to adapt to dynamic environments, employ advancing technologies, and identify results-focused solutions.

PROFESSIONAL EXPERIENCE

UNITED STATES AIR FORCE

Reserve Component **2021-Present**

714th Aircraft Maintenance Squadron **2021-Present**

Performs routine maintenance and repairs on the KC-46 refueler's turbofan jet engines.

Ensures administrative compliance and deployment-readiness of ~50 junior maintainers.

Active Duty **2012 - 2021**

National Security Agency - Hawaii (Assigned to JBPHH, HI) **2016 - 2021**

Served multiple functions over 5 years on a nearly 50-member Joint service team comprised of five specialties, which armed the Intelligence Community with a greater understanding of adversary space/counterspace capabilities through sensitive reporting.

Sat on the NSA's Space/Counterspace Enterprise Council, which guides a cohesive Agency-wide strategy to tackle critical space issues within the Intelligence Community.

Represented NSA as the subject-matter expert (SME) to multiple USAF working groups, providing insight for national and strategic doctrine and planning for operations.

Designed, developed, and curated training programs to teach new analysts concepts of space, including basic orbital mechanics and spacecraft system design. The Director of NSA lauded the program for its ingenuity and featured it on the agency homepage.

Mission Manager, Space and Counterspace Operations Division *2018 - 2021*

Served as the primary SME for a nearly 50-person team and the primary NSA-H point of contact for the Space/Counterspace Intelligence Community.

Responsible for billeting/personnel management and hiring decisions.

Routinely derived courses of action to maximize national-level efficiency, i.e., two mission re-organizations & re-focuses spanning multiple NSA sites.

Team Lead, Counterspace, Operations, and Launch Team *2017 - 2018*

Directed the daily efforts of nearly 20 members, established training and continuity programs, and coordinated with other teams to ensure appropriate mission coverage.

Senior Enlisted Leader, Space and Counterspace Operations Division *2016 - 2017*

Directed human resource allocation, project management, and developmental training opportunities.

Tackled routine issues to ensure morale and well-being of joint-service members dislocated from families working a technically challenging problem set.

National Security Agency - Washington (Assigned to Fort Meade, MD)

2013 - 2016

Language Analyst, Space Branch

Scanned, triaged, and reported foreign language material pertaining to the research and development of emerging adversary space and counterspace systems.

EDUCATION & TRAINING

A.A. Mandarin Chinese - Defense Language Institute - Monterey, CA (2021)

A.A.S Intelligence and Technical Studies - Community College of the Air Force - Montgomery, AL (3 credits left, should be completed next semester)

Airman Leadership School - Fort Meade, MD (March 2016)

CERTIFICATIONS / QUALIFICATIONS

Active TS/SCI clearance (SSBI) - 22 March 2019

CI Polygraph - 29 March 2020

ACCOMPLISHMENTS & AWARDS

National Intelligence Meritorious Unit Citation - Joint Counterspace Technical Team - 2020

NSA-H Military Performer of the Quarter, 4th Qtr 2017 - Group-level (out of ~500 personnel)

NSA-H Team of the Year, 2016 - Site-level (out of nearly 60 teams)

NSA-H Team of the Quarter, 3rd Qtr 2020 - Site-level (out of nearly 60 teams)

NSA-H Team of the Quarter, 4th Qtr 2017 - Group-level (out of nearly 30 teams)

324th Intelligence Squadron Team of the Year 2020 - (out of 12 teams)

Major General Larson Test - Second Round, 2018, 2017 (Top 10% of Intelligence Community)

Designated by Squadron Commander as top 15% during an

Rocco M. Mancuso

Education

Stockton University, Galloway, New Jersey	September 2021-present
Dual-degree Engineering Program Applied Physics/Engineering	
Atlantic Cape Community College, Mays Landing, New Jersey	June 2021
Associate Degree of Aviation Studies	
Atlantic County Institute of Technology, Mays Landing, New Jersey	June 2021
High School Diploma	

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**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

FY23 INCREASE IN BID WAIVER CONTRACTS

- WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., authorizes college and university Boards of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges and universities; and
- WHEREAS,** the Board of Trustees of Stockton University has previously approved a waiver of public bidding for the below named vendors; and
- WHEREAS,** the contracts with the below named vendors must be increased to accomplish the purposes of the bid waivers as specified below; and
- WHEREAS,** the increase in the contracts with the below named vendors require the approval of the Board of Trustees; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into a contract with the vendors indicated below, under the bid waiver provisions of the State College Contracts Law.

Vendors & Categories

FY and Amount

Original Materials & Supplies

Joyce James Consulting LLC (522030)

Additional Amount Requested FY23: \$ 90,000
Previously Approved Contract Amount FY22-FY23: 265,500
New Recommended Contract Total FY22-FY23: \$355,500

Insurance

NJ State Colleges and Universities Risk Management Program (The College of NJ) (523010)

Additional Amount Requested FY23: \$ 60,000
Previously Approved Contract Amount FY23: 518,000
New Recommended Contract Total FY23: \$578,000

This bid waiver increase will cover the increased cost of the state auto liability program to the University. (Reference: N.J.S.A.18A:64-56(a)[11]).

Data Processing Software, Systems, Services, Equipment

CBORD Group, Inc. (521007)

Additional Amount Requested FY23-FY25: \$ 65,000
Previously Approved Contract Amount FY21-FY25: 277,500
New Recommended Contract Total FY21-FY25: \$342,500

This bid waiver increase will cover the Odyssey PCS upgrade to the University identification card printing system. Implementation services, license for printers, printers, ribbons, and remote project technical services and support are included. (Reference: N.J.S.A.18A:64-56(a)[19]).

Contracts with Other Government Agencies

Atlantic County Utilities Authority (ACUA) (522005)

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

TUITION AND FEES DISCOUNTS EFFECTIVE FOR 2023 SUMMER SESSION

- WHEREAS,** the Stockton University Board of Trustees is authorized under New Jersey Statutes 18A:3B-6 and 18A:64-6 to set tuition and fees for the University; and
- WHEREAS,** the Board of Trustees recognizes its responsibility to ensure that institutional resources match and advance institutional goals and priorities to enable the effective accomplishment of the University mission; and
- WHEREAS,** the Board of Trustees recognizes the desirability of establishing competitive tuition and fee rates that are attractive to students for the summer semester; and
- WHEREAS,** the Board of Trustees recognizes the need to promote summer occupancy

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

FY23 MANAGERIAL MERIT POOL AUTHORIZATION

WHEREAS, the Board of Trustees of Stockton University has fiscal and policy responsibility for the University; and

WHEREAS, the University has recognized excellence and promoted meritorious managerial performance through its managerial merit program; and

WHEREAS, managers are not eligible for annual increments or cost of living increases; and

WHEREAS, evaluations of the performance of the University's managers were conducted during FY22 and ongoing through FY23

I-9:

STOCKTON UNIVERSITY

POLICY

Board of Trustees By-Laws

Policy Administrator: Office of the President

Authority:

Effective Date: April 9, 1969; March 14, 1972; December 15, 1975; February 18, 1998;
July 11, 2007; February 16, 2011; May 4, 2011; December 5, 2018; May 1, 2019;
TBD

Section 2 Membership

The Board of Trustees shall consist of between seven (7) and up to fifteen (15) members appointed, pursuant to N.J.S.A. 18A:64-3 by the Governor of the State of New Jersey with the advice and consent of the New Jersey Senate, two (2) Student Trustees elected by the student body (one voting Student Trustee and a Student Trustee alternate), and the President of the University, who shall serve as a member of the Board, without a vote, however, can be counted for the purposes of determining a quorum. At such time as the then Board of Trustees deems it necessary or desirable, the number of members may be increased by a majority vote of the members of the Board of

Meetings Act.

Section 6 Quorum

A quorum for the transaction of business shall be a majority of Trustees currently serving as members of the Board of Trustees. Seats that have been vacated by death or resignation shall not be counted for the purpose of determining a quorum. Each Trustee shall be entitled to one vote. In the absence of a quorum, the Trustees present at any meeting may receive reports and adjourn the meeting until such time as a quorum shall be present.

Section 7 Attendance

Trustees are expected to attend all meetings of the Board. No Trustee may be absent from three consecutive public meetings without written authorization from the Chair of the Board of Trustees; nor may a Trustee be absent from more than half the public Board meetings in any twelve-month period counted from the annual reorganization meeting. Absences in violation of either or both provisions will constitute sufficient cause to seek removal of the Trustee in accordance with the provisions of New Jersey Statutes 18A:64-3.

Section 8 Voting

All questions coming before the Board of Trustees shall be decided by a majority of those present and voting at the meeting except where required otherwise by law or Robert's Rules of Order. Voting shall be by roll call unless otherwise directed by the Chair.

Section 9 Agenda and Procedure

The agenda for each meeting of the Board of Trustees shall be prepared by the Secretary or Assistant Secretary and a copy thereof furnished to each member of the Board of Trustees as set forth in section 5 above. Items may be deleted from the agenda or items, not on the agenda may be added by the Chair, President of the University or upon request of member

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of the Board of Trustees, shall affix the seal of the body corporate to all documents that may require it, and shall have charge of the seal of the body corporate and such other books and papers as the Board of Trustees may prescribe. The Secretary shall promptly forward to the Archival Section of the University Library and to any others designated by the Board of Trustees a copy of the minutes of all public proceedings of the Board after said minutes have been approved by the Board of Trustees.

Section 5 Assistant Secretary

The Assistant Secretary shall perform such duties as may be delegated by the Secretary including, but not limited to, the giving and publishing of all notices of meetings, recording all public proceedings of the Board of Trustees, and circulating minut

Section 2 Executive Committee

There shall be an Executive Committee consisting of the Chair, Vice Chair, Secretary, and the immediate past chair, and the President of the University; The immediate past chair and the President shall serve without a vote. For items that require immediate action, the Executive Committee shall act on behalf of the body corporate between meetings of the Board of Trustees. These Executive Committee actions shall be included as information items on the next Open Public meeting agenda.

Section 3 Meeting by Electronic Means

At the discretion of the Chair of any committee, meetings may be held wholly or partially by electronic means (including teleconferencing, videoconferencing, webcasts, and other suitable electronic means). Minutes of all committee meetings shall be prepared and maintained.

Section 4 Administrative, Faculty and Student Committees

The Board of Trustees shall have the power to authorize the President of the University to create and abolish administrative, faculty, and student committees in accordance with procedures established in cooperation with such groups, respectively, for the purpose of assisting in carrying on the business and functions of the University.

Section 5 Ad Hoc Committees

The Board may create ad hoc committees, the members of which shall serve at the pleasure of the Board and without compensation. After consultation with the President of the University and upon the advice and consent of the Board, the Chair of the Board may appoint the members and designate the Chair of such ad hoc committees. Members of ad hoc committees may include both trustees and non-trustees, as needed. The Chair of the Board and the President of the University shall be ex-officio non-voting members of each ad hoc committee.

ARTICLE VI

Amendments

These by-laws may be amended by the affirmative vote of a majority of the full Board of Trustees authorized to vote on any issue at two successive public meetings of the Board of Trustees,

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STOCKTON UNIVERSITY



POLICY

Registration

Policy Administrator: Registrar
Authority: N.J.S.A. 18A: 64-8
Effective Date: March 25, 1975; February 16, 2011
Index Cross-References: Procedure 2033 - Registration
Policy File Number: II-6.1
Approved By: Board of Trustees

POLICY:

The Office of the Registrar is responsible for overseeing all aspects of the course registration process. It is the intent of the registration process to:

- A. Expediently aid students to obtain the courses required or desired to support their various curricula.
- B. Minimize inconvenience to students, faculty, and administration while also assuring that proper administrative controls are enforced.
- C. Monitor all aspects of the course registration process and produce essential reports in a timely manner.

Review History:

	Date
Policy Administrator	08/17/2022
Faculty Senate	04/15/2022
Dean's Council	08/15/2022
AA Leadership	07/15/2022
General Counsel	10/26/2022
Divisional Executive	08/19/2022
Cabinet	11/14/2022
President	11/16/2022
Board of Trustees	

Policy II-30: Course Attendance Policy

Summary of Key Changes

The Policy has been updated as follows:

- Updated wording
- Updated Policy Administrator's title

STOCKTON UNIVERSITY

POLICY

Stockton University expects students to attend all class sessions and/or engage in online course interaction as further set forth in applicable University procedures including Procedure 2030. Faculty members retain the right and the responsibility to clarify their specific class attendance policy on their course syllabus in accordance with the University's Course Attendance Procedure Number 2030.

Review History:

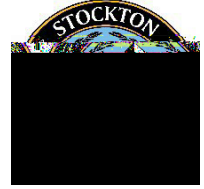
Policy VI-20: Managerial Employee Appointments

Summary of Key Changes

The Policy has been updated as follows:

- To be consistent with changes to Procedures 6101 and 6200.

STOCKTON UNIVERSITY



POLICY

Managerial Employee Appointments

Policy Administrator: Associate Vice President for Human Resources

Authority: N.J.S.A. 18A:64-6

Effective Date: January 7, 2009; May 30, 2009; August 10, 2010; February 16, 2011;
September 26, 2018; TBD

Index Cross-References: Procedure 6101

Policy File Number: VI-20

Approved By: Board of Trustees

It is the policy of the University to appoint Managerial staff of the highest quality who have experience and extensive knowledge of their discipline. Managerial employees are unclassified staff who are not members of a bargaining unit.

Unless otherwise expressly stated in a written appointment to a position or in a written contract of employment, all appointments are made by the University, Temporary Employees are not covered by a collective

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

APPROVAL OF ACTION FOR UNIVERSITY POLICY

WHEREAS, the Board of Trustees is responsible for establishing the policies of Stockton University; and

WHEREAS, the policies of the University continue to be reviewed by appropriate offices and individuals, with updates and revisions proposed as needed; and

WHEREAS, the proposed development of policies of the University have been further reviewed utilizing input from interested parties; and

WHEREAS, the review of policies resulted in a recommendation by policy administrators to adopt the following updated policies:

- I-5 - Organizational Structure
- I-11 - Office of Development and Alumni Relations (For Deletion)
- I-20 - Stockton University Foundation (For Deletion)
- VI-11-VI -11-11-

I-5: Organizational Structure

Summary of Key Changes

The Policy has been updated as follows:

- Language updated to reflect the university's commitment to shared governance;
- Clarified language for readability.

Policy I-11: Office of Development and Alumni Relations

Summary of Key Changes

The Policy has been updated as follows:

- Recommend the deletion of this policy. The contents of the document do not necessitate a policy.

STOCKTON UNIVERSITY

POLICY

Office of Development and Alumni Relations

Policy Administrator: Chief Development Officer / Executive Director of the University Foundation

Authority: N.J.A.C. 18A: 64-6

Effective Date: February 16, 2011; September 26, 2018; TBD

Index Cross-References: I-20 – Stockton University Foundation

Policy File Number: I-11

Approved By: Board of Trustees

~~Stockton University is a publicly funded institution of higher education. The fulfillment of its goals related to access and quality demand a wide range of development/fund-raising efforts to augment state appropriations. The Office of Development and Alumni Relations is mandated to coordinate, strengthen, and expand all University fundraising opportunities and programs.~~

~~Comprehensive Development Plan: the Office of Development and Alumni Relations is responsible for the formulation and implementation of a comprehensive, multi-faceted development plan for contributions of cash, real property, securities, and deferred gifts, from all possible sources (public and private, individual and corporate).~~

~~Fund-Raising Events and Programs: the Office of Development and Alumni Relations is responsible for the oversight and coordination of all University fundraising efforts initiated and organized by the Stockton Foundation and any affiliated organizations.~~

~~Leadership and Donor Development: the identification and cultivation of potential volunteer leadership as prospective donors are coordinated by Advancement Services in the Office of Development and Alumni Relations. Input from all members of the University community is invited. The cultivation of prospects shall be coordinated by the~~

~~between the Office of Development and Alumni Relations and the department or individual involved in solicitation and/or receipt of the gift.~~

~~The Office of Development and Alumni Relations is responsible for all fundraising activities, special events, and correspondence related to the Stockton University Foundation.~~

Review History:

	Date
Policy Administrator	07/01/2022
Divisional Executive	07/01/2022
General Counsel	07/12/2022
Cabinet	08/15/2022
President	08/15/2022
Board of Trustees	

Policy I-20: Stockton University Foundation

Summary of Key Changes

The Policy

STOCKTON UNIVERSITY



POLICY

Stockton University Foundation

Policy Administrator: Vice President for University Advancement and Executive Director of the University Foundation

Authority: N.J.S.A. 15A:1-1 et. seq.

Effective Date: January 29, 1975; February 16, 2011; September 26, 2018; TBD

Index Cross-References:

Policy File Number: I-20

Approved By: Board of Trustees

- ~~• The Stockton University Foundation (the "Foundation"), is an independent organization incorporated under the New Jersey Nonprofit Corporation Act (N.J.S.A. 15A:1-1 et. seq.), whose sole mission is to support the philanthropic needs of Stockton University (the "University") as follows: Solicit, hold, manage and expend gifts and contributions of any kind or nature, and to provide general oversight of the financial affairs of the Foundation; to acquire, receive, administer, operate, expend and dispose of the tangible and intangible resources of the Foundation, which resources may consist of cash; securities; bonds; real and personal property; present, contingent or future interest and other property consistent with the mission of the Foundation.~~
- ~~• Encourage citizens, civic and other external organizations, businesses, and industries to make loans, gifts, grants, devises or bequests of property or money for research and instruction, the establishment of endowments, scholarships, fellowships, professorships and academic chairs, cultural programs, buildings, equipment and all other facilities of the University, including gifts or loans of works of art, historical papers, documents and museum specimens and exhibits.~~
- ~~• Act without profit as trustees of educational and charitable trusts established to advance the purposes of the University.~~

~~The Foundation is governed by an autonomous volunteer Board of Directors.~~

~~The Vice President for University Advancement and Executive Director of the University Foundation and staff shall serve as the University's liaison to the Foundation.~~

Review History:

	Date
Policy Administrator	07/01/2022
Divisional Executive	07/01/2022
General Counsel	07/12/2022
Cabinet	08/15/2022
President	08/15/2022
Board of Trustees	

STOCKTON UNIVERSITY



POLICY

Holidays
Policy Administrator: Associate Vice President for Human Resources Authority: N.J.S.A. 18A:64-6; N.J.A.C. 4A:6-2.4 Effective Date: September 17, 2009; August 11, 2010; February 16, 2011; July 6, 2011; September 26, 2018; TBD Index Cross-References: Policy VI-23 Managerial Hours of Work; Procedure 6116 Overtime Policy File Number: VI-11 Approved By: Board of Trustees

Legal holidays observed by the State of New Jersey may be found on the Office of Human Resources website. If a State holiday falls on a Sunday, the holiday will be observed on the following Monday. If the State holiday falls on a Saturday, the holiday will be observed on the preceding Friday.

There may be occasions when the Governor declares a special day off for State employees. These will be announced along with appropriate details.

Unless modified by a collective bargaining agreement, employees with a fixed work week who work on a legal, or special day off, will earn overtime/compensation time at the rate of time-and-one-half for such work. This compensation is in addition to the normal credit due to the employee for the holiday. Managers and staff with an “NL” work week designation are eligible for hour-for-hour compensatory time in addition to the normal credit for working on Presidents’ Day; Good Friday; Columbus/Indigenous Peoples’ Day; Election Day; and Veterans Day.

No compensatory time or overtime may be earned without prior approval of the Divisional Executive or their designee based on operational need. “NL” employees and managers do not earn compensatory time for hours worked outside of their regularly scheduled workweek except for unusual circumstances including, but not limited to, emergencies, critical events or programs, one-time special projects, and/or key initiatives as determined by the Divisional Executive or their designee.

Policy VI-13: Drug and Alcohol-Free Workplace

Summary of Key Changes

The Policy has been updated as follows:

- Inserted text to comply with the Drug-Free Workplace Act of 1988
- Added 6140 Disciplinary Guidelines and I-55 Campus Code of Conduct as cross references.
- Added 3130 Use of University Property & 6010 Dispensing Alcoholic Beverages.

STOCKTON UNIVERSITY

POLICY

Drug and Alcohol-Free Workplace

Policy Administrator: Associate Vice President for Human Resources

Authority: Drug Free Workplace Act, 1988; Executive Order 204 (Kean)

Effective Date: December 30, 2008; May 30, 2009; August 10, 2010; February 16, 2011; September 26, 2018; TBD

Index Cross-References: Policy I-55 Campus Conduct Code, Procedure 3103 Use of University Property, Procedure 6010 Dispensing of Alcoholic Beverages on

Campus, Procedure 6140 Die 3/tl20.9 (l)ig(2)0Tpe(4R)u3(4)2091(1)-2 (w) 5 (p)g3.0eT(6)2)tiER)G/P

The illegal use of controlled substances and/or alcohol can seriously injure the health of employees; adversely impair the performance of their responsibilities; and endanger the safety and wellbeing of fellow employees, students, and members of the general public. Therefore, the University strongly urges employees engaged in the illegal use of controlled substances/alcohol to seek professional advice and treatment. Anyone who is employed at Stockton University who has a drug/alcohol problem is encouraged to contact the Office of Human Resources for information about available assistance. Faculty and staff can also contact the University Employee Assistance Program listed on the Office of Human Resources website.

Review History:

	Date
Policy Administrator	08/10/2022
Divisional Executive	08/10/2022
General Counsel	08/11/2022
Cabinet	08/15/2022
President	08/15/2022
Board of Trustees	

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Managers and Temporary Employment Services (TES) employees are at-will employees and as such, progressive discipline may not be applicable in every instance.

Review History:

	Date
Policy Administrator	03/28/2022
Divisional Executive	04/04/2022
General Counsel	08/17/2022
Cabinet	08/25/2022
President	08/29/2022
Board of Trustees	

Policy VI-26: Disciplinary Ma

STOCKTON UNIVERSITY



POLICY

Disciplinary Matters for Managerial Employees

Policy Administrator: Associate Vice President for Human Resources

Authority: N.J.S.A. 18A:64-6

Effective Date: January 7, 2009; May 30, 2009; August 10, 2010; February 16, 2011;
September 26, 2018; TBD

Index Cross-References: Procedure 6220: Disciplinary Matters for Managerial
Employees

Policy File

Managerial Employees are high-level employees of the University and are therefore held to a higher standard of conduct. Managerial Employees serve at-will and can be discharged any time without cause.

The President or designee has the authority concerning personnel matters of Managerial Employees that result in suspension or removal from office for disciplinary reasons. The Managerial Employee's supervisor, in consultation with the Divisional Executive and, as needed, the Office of Human Resources, shall determine the disciplinary process and action if the employee demonstrates conduct that is inconsistent with the rules, regulations, policies, procedures, norms, and/or standards governing the University's workplace or the State of New Jersey.

Review History:

	Date
Policy Administrator	07/06/2022
Divisional Executive	07/13/2022
General Counsel	08/17/2022
Cabinet	08/25/2022
President	08/29/2022
Board of Trustees	

STOCKTON UNIVERSITY

STOCKTON UNIVERSITY
BOARD OF TRUSTEES
RESOLUTION FOR PERSONNEL ACTIONS
DECEMBER 7, 2022

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel

All AFT salaries reflect the current schedules and are subject to change.

Vetter, Richard	Sustainability Farm Specialist	AA	12/3/22 -6/30/23	\$57,193	11/22/22
Werner, Susan	Director of Individual Giving	UA	10/22/22	\$102,000	10/19/22

FACULTY PROMOTIONS

Name	Title	Division	
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All AFT salaries reflect the current schedules and are subject to change.

PROFESSIONAL STAFF YEARS 3, 4, 5

Name	Title	Division	Effective Dates	Salary	Notes
Allen, Luz	Assistant Director, Counseling Services	SA	7/1/23 -6/30/26	\$89,972	
Arroyo, Ginna	Coordinator of Events Services	SA	8/11/22 -6/30/23 7/1/23 -6/30/26	\$77,741 \$80,622	Structural Reclassification

All AFT salaries reflect the current schedules and are subject to change.

EMERITUS STATUS

Name	Title	Division	Effective Dates	
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All AFT salaries reflect the current schedules and are subject to change.



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