

Personnel Actions Calendar 2022-2023 Summary Professional Staff										
BOT Cycle	Personnel Category	Solicitation	File Close Date	Immediate Supervisor	Subsequent Evaluator	0.007	0.007	0.259	0.007	0.741
									Tue Feb. 4	Tue Mar. 4
	Staff XIII-D	Fri Oct. 18	Tue Nov. 19	Tue Dec. 3	Jan 28		Tue Feb. 4			
								(as needed)	Tue Feb. 11	Tue Mar 4
*Employees hired earlier than January 1, 2023 will be notified										
May	25	Staff MultiYr	Fri Feb. 21	Tue Mar. 11	Tue Mar. 18	Tue Mar. 25	Tue Apr. 1	Tue Apr. 8	Thu Apr. 17	Wed May. 7

REBUTTAL DUE DATES- Professional Staff. Letters due by 2:00pm to be loaded by 5:00pm.				
Personnel Category	Immediate Supervisor	Subsequent Evaluator	Dean/Director	Cabinet/Provost/Vice President
Staff Yr 3, 4, 5	Fri Oct. 4	Fri Oct. 11	Fri Oct. 25	Fri Nov. 1
Staff Yr 1, 2, PT	Fri Dec. 6	Fri Jan. 10	Fri Jan. 17	Fri Jan. 31 (as needed)
Staff XIII-D	Fri Dec. 6	Fri Jan. 10	Fri Jan. 17	
Staff MidYr Appointed after Oct. 1, 2022 but before Jan. 1, 2023	Fri Jan. 17	Fri Jan. 24	Fri Jan. 31	Fri Feb. 7 (as needed)
Staff MultiYr	Fri Mar. 21	Fri Mar. 28	Fri Apr. 4	Fri Apr. 11