

**ADDENDUM TO 2012 LETTER OF AGREEMENT PROGRAM COORDINATORS, DIRECTORS,
AND OTHER DESIGNATED FACULTY**

Preamble:

A MOA on Coordinators, Directors, and Other Designated Faculty became effective September 1, 2012.

At that time, the following undergraduate Track Coordinators were covered in the MOA, listed by

program and track and compensation:

| Program | Track | Compensation |
|------------------------------------|-----------------|---|
| Business B.S. | Accounting | 4 TCH |
| Business B.S. | Finance | 4 TCH |
| Business B.S. | Management | 4 TCH |
| Business B.S. | Marketing | 4 TCH |
| B.S. in Chemistry | B.S. in BCMB | 4 TCH |
| B.S. in ENVI | B.S. in Geology | 4 TCH |
| EDU: Special Education Certificate | | 4 TCH |
| FRST: Math | | 5 TCH + summer coordinator compensation |
| FRST: Writing | | 5 TCH + summer coordinator compensation |

Since 2012, the MOA has been amended to include the following Track Coordinators:

| Program | Track | Compensation |
|---------|-------------------------|--------------|
| BSHS | Pre-Physician Assistant | 4 TCH |
| BSHS | Pre-CD | 4 TCH |

In 2017, new tracks have been approved in the following areas:

- The faculty in the B.S. in Business program approved a new track in Business Analytics.
- The faculty in the B.S.H.S. program have approved a track in Public Health Education (formerly a separate degree program).
- The faculty in B.S.H.S. have approved a new track in Health Administration.
- The faculty in Nursing (B.S.N.) approved a new track for the post-licensure Transcel track.

The intent of this addendum is to provide a process whereby new track coordinators may be appointed

new curricular track.

ELIGIBILITY AND APPOINTMENT PROCESS.

1. Eligibility: Faculty members in an academic degree program who are in good standing are eligible to serve as Track Coordinators.

2. Appointment: Track Coordinators are appointed for a finite period of time by the

faculty vote of the faculty in the academic degree program that oversees the track, upon the request of any member of the Program (or track) faculty, the Dean will conduct the election and may require a

3. Notification. The Provost shall notify the President of the SFT upon the appointment of a new track coordinator within two weeks of the appointment; thereafter, notification will be included on the annual report of faculty sales and release time provided to the SFT by the Provost.

4. Meet with the Dean or his/her designee in a separate agreement

(2) Lead the track faculty in creating a recommended teaching schedule for each academic term consistent with guidelines established by the Dean and provide the schedule to the Dean or his/her designee. Assist the Program Coordinator in the scheduling of courses over a 3 year cycle to ensure that

(2) Identify and chair search committees for track faculty and make recommendations for appointment of faculty.

Students

(4) Coordinate advising to ensure that all advising obligations are met in a timely fashion, including

(5) Coordinate track activities in such areas as recruitment

(6) Serve as the first level of appeal in all matters relating to the academic activities of the track and its faculty. This would include, but is not limited to, such matters as appeals regarding track degree requirements, assessment of transfer credits, grading appeals, and complaints regarding faculty within the track. If the matter cannot be resolved at the Program level, the communication with the Dean should give reasons.

Faculty

regularly to the program Coordinator/Director and the Dean or his or her designee.

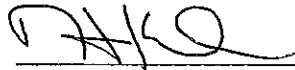
(9) Lead the faculty in ongoing discussions of curricular issues to facilitate the assessment process and goals. This would entail assisting the coordinator in the assessment activities.

Recruitment and Retention

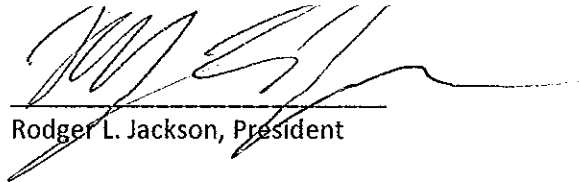
Recruitment and Retention

This Agreement shall remain in full force and effect from this date until August 31, 2010 unless modified.

IN WITNESS WHEREOF, the University and the Spokan Federation of Teachers have caused this



Harvey Kesselman, President



Rodger L. Jackson, President